

## LEGISLATIVE FACT SHEET

DATE: 06/05/17

BT or RC No: BT17-118  
(Administration & City Council Bills)

SPONSOR: Public Works / Engineering and Construction Management  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentations: \_\_\_\_\_

Provide Name: Tom Fallin

Contact Number: 255 - 8710

Email Address: thomasf@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

In the early 1900s, the structure was Fire Station 3, located on Catherine Street, close to Bay Street. Back then, much of downtown Jacksonville was rebuilding from The Great Fire of 1901. More than a century later, the Fire Museum is now adjacent to Metropolitan Park and is home to an incredible variety of exhibits and artifacts that depict the evolution of our city's fire service. This project will include demolition, removal, repairs, alterations, renovation & installation to: waterproof membrane, new concrete slab, the surface of masonry walls, HVAC system, windows, skylight, wood flooring, roofing, structural repairs, asbestos and lead paint abatement along with electrical & mechanical work. This is a project that will enable the museum, currently closed, to re-open its doors to the many visitors, old & new, who tour through it on a regular basis. Re-opening the museum will result in a better quality of life for residents & visitors of downtown Jacksonville. Deferral of this amendment of the CIP until the next annual budget and CIP review will be detrimental to the best interest of the community because such deferral will result in the unnecessary delay of completing the needed repairs.

APPROPRIATION: Total Amount Appropriated \$147,276.17 as follows:  
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of State Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name of City of Jacksonville Funding Source(s)	From: 2014 AUTHORIZED CAPITAL PROJECTS - PAYGO	Amount: \$147,276.17
	To: 2014 AUTHORIZED CAPITAL PROJECTS - PAYGO	Amount: \$147,276.17

Name of In-Kind Contribution(s)	From: _____	Amount: _____
	To: _____	Amount: _____

Name & Number of Bond Account(s)	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

This is a re-appropriation of existing pay-go dollars. This transfer will obviate the City from incurring any debt to complete this project.

**ACTION ITEMS: Purpose / Check List.** If "Yes" please provide detail by attaching justification, and code provisions for each.

**ACTION ITEMS:**

Emergency?  Yes  No

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?  Yes  No

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?

Note: If yes, note must include explanation of all-year subfund carryover language.

Subfund 32C is an all-years subfund

CIP Amendment?

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Related RC/BT?

Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

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**ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:** Yes No

Continuation of Grant?


Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?


Attachment: If yes, attach appropriate form(s).

Reporting Requirements?

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Division Chief:   
(signature)

Date: 6/5/2017

Prepared By:   
(signature)

Date: 6/5/2017

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: John P. Pappas, P.E., Director of Public Works

(Name, Job Title, Department)

Phone: 255 - 8707

E-mail: [pappas@coj.net](mailto:pappas@coj.net)

From: Thomas Fallin, P.E., Chief of Engineering and Construction Management Div.

Initiating Department Representative (Name, Job Title, Department)

Phone: 255 - 8710

E-mail: [thomasf@coj.net](mailto:thomasf@coj.net)

Primary Contact: Thomas Fallin, P.E., Chief of Engineering and Construction Management Div.

(Name, Job Title, Department)

Phone: 255 - 8710

E-mail: [thomasf@coj.net](mailto:thomasf@coj.net)

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: [akshelton@coj.net](mailto:akshelton@coj.net)

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: [psidman@coj.net](mailto:psidman@coj.net)

From:

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Primary

Contact: \_\_\_\_\_  
(Name, Job Title, Department)

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: [akshelton@coj.net](mailto:akshelton@coj.net)

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item:      Yes      No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**